

Thank you for attending the e3 Winter Fair as an exhibitor on Saturday, January 28th at the Hal Holmes Center. Below are a few things to remember as you are preparing for the day.

Items you will be provided with

1. One 6'x2' table
2. two chairs
3. info cards for door prizes

Items you are responsible for

1. Power cord (if you requested a spot with an outlet)
2. door prize (optional)
 - a. bucket or container to collect info cards for door prize
3. Kid's activity (highly suggested. This can be as simple as a coloring project)

Action items

1. Please e-mail, facebook, tweet, etc...about the event to your contacts and followers.
The more people attending the more successful it is for everyone

What to expect the day of

1. Please show up at Hal Holmes between 9:30 and 10am to set up your exhibit
2. Sign in at the registration table for your table assignment; we will have people there to help you unload
3. Food will be available from Canyon River Bakers (bring cash if you would like to purchase a lunch)

Thank you and see you Saturday! ~Diedra

If you have any question please contact Diedra Petrina 509-962-1654 or dpetrina@forterra.org